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| **NEWSROOM SHAREPOINT ONLINE CUSTOMIZATION** |

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| **Project** | Newsroom |
| **Module** | Customization |
| **Release Number** |  |

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| **Prepared By** | Riz Khurshid |
| **Reviewed By** | NA |
| **Release Date** | 07/09/2018 |
| **Document Revision Number** | 1.0 |

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| **Functionality to be Delivered** |
| Branding and Customizations of the Newsroom website on SharePoint Online. |

| **Shipment Deliverables** |
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| N/A |

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| **Open Defects/Issues** |
| None |

| **INTRODUCTION** |
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| REQUIREMENTS  After migrating content from Newsroom website to the SharePoint Online, there are some content/features which are not migrated. These features are as follows.   1. Homepage content 2. Main menu 3. Useful links 4. Newsroom Technology Information. 5. Tags 6. Recently modified changes information 7. Footer menu |

| **CUSTOMIZABLE FEATURES** |
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| 1. HOMEPAGE CONTENT    Newsroom Home page consist of all the main categories of the website as shown above. Homepage content is not migrated by the Metalogix, therefore it has to be customized in SharePoint Online through WebPart or Content Page in order to replicate the same homepage look as in Newsroom WordPress website.  2. MAIN MENU    Main navigation is another feature which is not migrated by Metalogix. Navigation feature in the Newsroom WordPress website consist of Categories and these categories are shown in the menu as multi-level depending on the hierarchy of the categories. As SharePoint navigation does not provide more than 3 level-menu, therefore this feature has to be customized and can’t be used through out of the box feature. WebPart would be an optimal solution to implement the multi-level menu so that it can become the part of the SharePoint Master page.  3. USEFUL LINKS    Useful Links are part of the Newsroom WordPress Website existing on the right side bar displaying all the useful links which are not a part of the main navigation. These links would be a part of the SharePoint Master page as it is common throughout the website. Useful links should be dynamic instead of making it static in the Master page, otherwise in case of modification HTML of the Master page has to be modified every time.  Keeping useful links in the SharePoint list would be best and it can be fetched on the page through Content Query or Customized WebPart.  4. NEWSROOM TECHNOLOGY INFORMATION    Like Useful links, Newsroom technology information on the WordPress website is common through the website and it should be part of a Master page displaying contact information of Newsroom Technology with some other details. This information should be kept in the SharePoint list instead of making it static in the Master page and would be fetched and displayed through Content Query or customized WebPart.  5. TAGS    Tags is another feature which is not migrated by Metalogix. SharePoint has out of the box tag feature called “**Enterprise Metadata and Keywords Settings**” which is available after making it enabled through list / library settings. Like previous common features tags feature will be a part of the Master page and would be displayed through Content Query or customized WebPart.  6. RECENTLY MODIFIED PAGES    Recently modified pages would be a part of the Master page as it common through the website and this information would be fetched and displayed through Content Query or customized WebPart.  7. FOOTER MENU    Like other common features Footer menu is also common through the Website and would be a part of the Master Page. Links in the footer would be dynamic and it would be fetched through SharePoint list and displayed through Content Query or Customized WebPart. |

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| **Any other considerations** |
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